

## **Building Set-up Assignment**

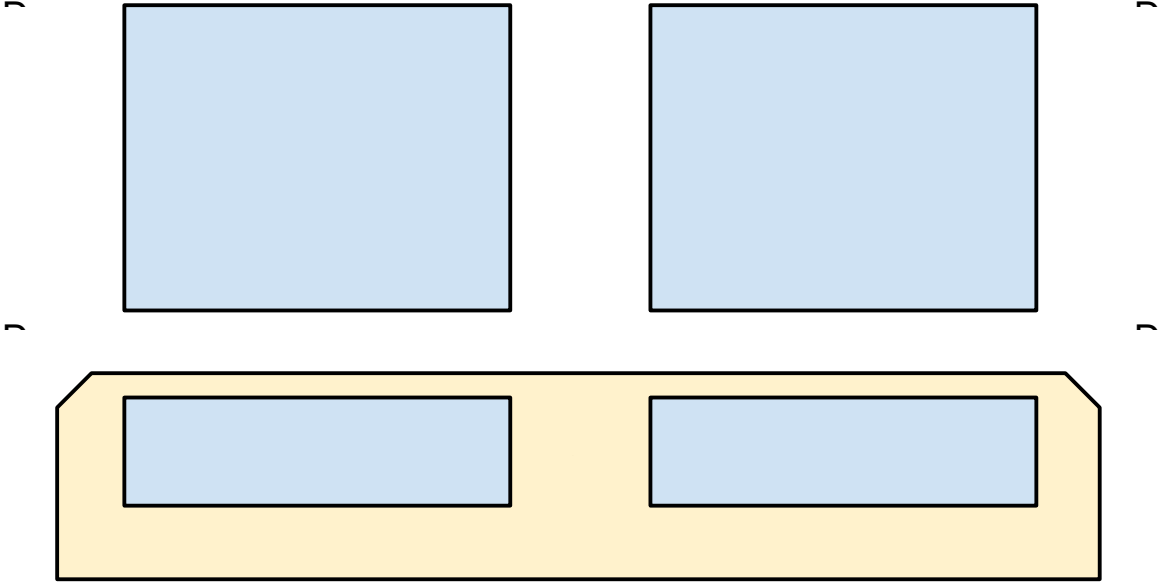
### **Building Set-up Responsibilities:**

1. Buildings should be cleaned and set-up by 12 pm (noon) on Saturday. No activities may occur in either building after 12 pm on Saturday until the close of conference at 12 pm on Sunday.
  - a. Building cleaning includes all items noted on the member cleaning list. Special attention should be given to the following items;
    - i. Bathroom cleanliness
    - ii. Bathroom supply levels
    - iii. Floor cleanliness in chapel and cultural hall
    - iv. Cleanliness in entrance (floors, tables, couches, and doors).
    - v. Cleanliness of exterior landscaping near entrances
2. Chairs should be arranged according to the diagrams for each room in each building.

### **High Counselor Responsibilities:**

1. High Counselor should should oversee all cleaning and chair set-up activities.

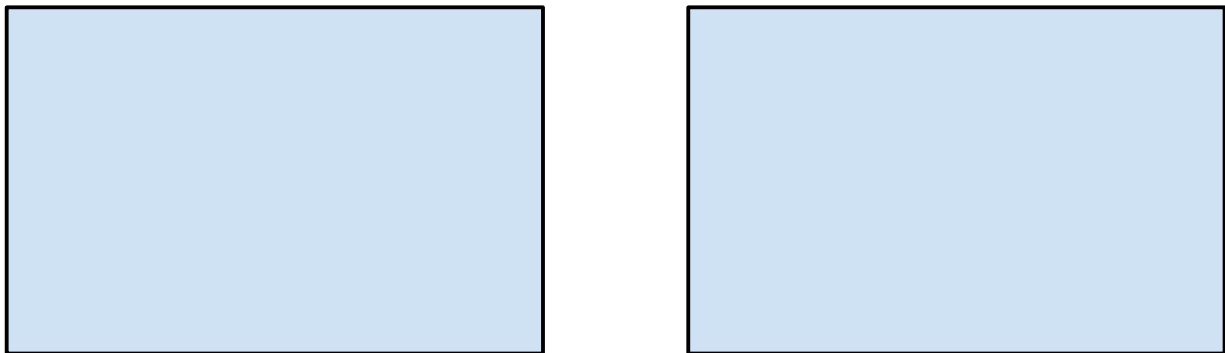
Stake Center - Cultural Hall



Stake Center - Relief Society Room



Chalkboard/Font



**Stake Center - Primary Room**



Chalkboard



**Stake Center - Young Women's and Young Men's Rooms**

These rooms will receive audio, but no video feed. Set up chairs accordingly.

**Bonds Ranch Building - Cultural Hall**



Chapel

Door



Door



Door

Door

**Bonds Ranch Building - Relief Society Room and Primary Room**



Chalkboard

